



Charity No 1037027

Chichester U3A Annual General Meeting – Advance Notice

THIS ADVANCE NOTICE IS TO GIVE YOU INFORMATION ABOUT OUR FORTHCOMING AGM AND TO PROVIDE DETAILS ABOUT HOW TO MAKE A NOMINATION, AND ALSO HOW TO VOTE BY PROXY IF YOU ARE UNABLE TO ATTEND THE AGM IN PERSON. PLEASE READ THE WHOLE DOCUMENT.

The AGM will be held on Thursday 15th May 2025 in the Assembly Room of The Council House, North Street, Chichester PO19 1LQ (1st floor) starting at 2pm.

Agenda

An agenda will be published on the website in due course, together with reports from the Chair and Treasurer and up-to-date Accounts.

Proposed change to the Constitution *(the current Constitution can be found on the Website)*

In order to manage the many changes that have taken place in the organisation over the last few years, the Committee propose the following alterations to the Constitution (***in bold***) which allow more members to be elected to the Committee and clarify their role as Trustees:

“that Item 6 (ii) and (iii) be amended to read as follows:

(ii) *Committee*: The Committee shall consist of not less than 5 and not more than **12** members, being:

(a) The Honorary Officers specified in the preceding clause.

(b) Not less than 1 and not more than **8** members elected at the Annual General Meeting, who shall hold office from the conclusion of the meeting.

(iii) The Committee may in addition **to 6 (ii)** appoint not more than **3** co-opted Members who shall have full voting rights and have tenure until the next AGM.

and that Item 7 read as follows:

7. Election of Officers/Committee Members

(i) The election of members of the Committee shall be held at the AGM of the U3A. **(ii)** The newly elected Committee shall take office at the conclusion of the AGM. **The Officers and other voting members of the committee shall be Trustees of the Charity.**

(iii) Officers and Committee Members shall serve a period of 1 year. Retiring Officers and Committee Members may stand for re-election provided that no one may hold **a single specific office, as defined in 6(i)**, for more than 3 consecutive years without an intervening period of at least one year. **The maximum total period of service of any trustee shall be 9 years in any combination of roles whether or not the periods are contiguous.”**

Committee Elections

In accordance with our constitution, the Offices of Hon Chair, Hon Vice Chair and Hon Treasurer will all become vacant this year. Patricia Lock is willing to stand for the Office of Hon Secretary for a further year. Several members of the current committee have also indicated their intention to step down at the AGM. Members are warmly invited to put their name forward for any of these posts, or for a place on the committee using the nomination form which will shortly be **available on the website** under ‘2025 AGM’ together with the Minutes of the 2024 AGM. Nominations should be proposed and seconded by two fellow members of Chichester u3a, and returned either on-line to secretary@chichesteru3a.org.uk, or as a paper copy to The Secretary, U3A Chichester, Box 809, Mailboxes Etc., 26 The Hornet, Chichester, PO19 7BB, by Thursday, **1st May 2025**.

Proxy Voting

Proxy voting forms will be available on the Website on **2nd May 2025**, and will also be sent to members with no email address. If you plan to vote by proxy you will need to return the completed form by **14th May 2025 at the latest** either **by email** to secretary@chichesteru3a.org.uk or **by post** to: The Secretary, Chichester U3A, Box 809, Mailboxes etc, 26 The Hornet, Chichester PO19 7BB