

## **Advice and hints for Apple users**

### **Emails**

Best to have an address which is separate from your internet provider or mobile contract, so you don't have to change your address if your provider or contract changes.

To change email address, don't delete the old address initially. Create the new address:

For example you can create a gmail account by searching for gmail and follow the instructions. If you already have a Gmail account you can create another one as follows;

- go into your Gmail inbox and click on your initial in the top right hand corner. Halfway down page is option to add another account
- set it as default (in Manage your Google Account on same page)

Having created a new email separate from your internet provider

- set up old address to forward to the new one (as above)
- can delete old address eventually when all contacts informed of new address. (6 months to a year)

Gmail and Apple Mail are both good for Apple users and have good filters for junk

### **Broadband**

Advisable to change contract every couple of years, otherwise will likely be paying more than you need to. Your contract may need 6 months notice, which may prompt your provider to offer a better deal.

If you change, check for important documents before deleting the account; the server copy of emails will disappear.

Money Saving Expert (Martin Lewis) compares which are good value.

### **Split page**

To view 2 Apps at once:

Open the first App you wish to view. Click on 3 small dots at the top of the page, which show full screen, half shared screen, and 1/3 and 2/3 split. Choose which you want, then open second App.